

**NEW SHARON CITY COUNCIL  
REGULAR MEETING  
Wednesday July 5, 2023**

**These are draft minutes and have not been approved by  
The City Council prior to publication.**

The New Sharon City Council met in regular session on Wednesday July 5, 2023 @ 6:00 p.m. Meeting called to order with Mayor Jeff Long and the following members answering roll call: Tom German, Ben Hansen, Ron Wyatt, Justin Stout. Others in attendance were Jim Holz, Ken Lacey, Cody Brigham, Stacie Cameron, Kevin Lamberson, Russ VanRenterghem, and Lisa Munn. Larry Applegate was absent.

**1. Roll Call answered by:** German, Hansen, Stout, Wyatt

**2. Consent Agenda:**

Motion made by Wyatt and seconded by Stout to approve the following consent agenda items.

06/21/2023 minutes

07/05/2023 agenda

07/05/2023 distributions pending

**AYES:** German, Stout, Wyatt, Hansen

**NAYS:** None

**ABSTENTIONS:** None

**3. Public Comments: None**

**4. Requests from the Community: None**

**5. Public Hearings:**

**A.** Motion made by German and seconded by Stout to open public hearing for building permit for Dwane Brown, 403 N. Lincoln, canvas shed at 6:01 pm.

**AYES:** Hansen, Stout, Wyatt, German

**NAYES:** None

**ABSTENTIONS:** None

**B.** Motion made by German and seconded by Wyatt to close public hearing for building permit for Dwane Brown, 403 N. Lincoln, canvas shed at 6:02pm.

**AYES:** Wyatt, Stout, Hansen, German

**NAYES:** None

**ABSTENTIONS:** None

**C.** Motion made by Stout and seconded by German to approve building permit for Dwane Brown, 403 N. Lincoln, canvas shed.

**AYES:** German, Hansen, Wyatt, Stout

**NAYES:** None

**ABSTENTIONS:** None

**6. Resolutions and Motions**

**A.** Motion made by German and seconded by Wyatt to revise building permit for Cody Brigham, 306 N. Main, to add additional fence on south side of property.

**AYES:** Stout, German, Hansen, Wyatt

**NAYES:** None

**ABSTENTIONS:** None

- B.** Motion made by Stout and seconded by German to approve donation to Mahaska Sheriff Posse in the amount of \$300.00 for help with spring festival.

**AYES:** German, Hansen, Stout, Wyatt

**NAYES:** None

**ABSTENTIONS:** None

- C.** Motion made by Stout and seconded by German to accept Brittany VanderBeek's resignation as deputy city clerk effective June 30, 2023.

**AYES:** Wyatt, German, Hansen, Stout

**NAYES:** none

**ABSTENTIONS:** None

- D.** Motion made by Wyatt and seconded by German to approve contract with Stephens Memorial Animal Shelter in the amount of \$5212.40 for FY2024.

**AYES:** Stout, German, Hansen, Wyatt,

**NAYES:** None

**ABSTENTIONS:** None

- E.** Discussion in regards to speed cameras. German stated that he didn't think it would be worth the time to look into this. Wyatt said on the highway by his house traffic is moving quickly and there are children in the area to be concerned about. Ken Lacey said that the traffic is going about 60 mph by his house. Kevin stated that the cameras deter speeding like the presence of a police car. Russ stated that the city would definitely have added revenue due to the tickets. Council decided that it would be good to talk to the company rep for more information in regards to the speed cameras. After the meeting it will be on the agenda to discuss the findings at the next meeting.

- F.** Discussion in regards to comprehensive plan proposals for the city. Lisa has talked to three companies for proposals. She talked to Area 15, Bolten and Menk and MSA. Today an email was received from Area 15 that they are unable to submit a proposal at this time due to their current workload. Bolten and Menk submitted a proposal in the amount of \$50,000. MSA submitted a proposal in the amount of \$30,000. Jim Holz from MSA was at the council meeting and discussed with the council his proposal and what the comprehensive plan needed. What vision you have as a city. Jim drove around town and said that we need a subdivision ordinance, zoning ordinance. He said the planning and zoning committee can be the steering committee for the comprehensive plan study. He said they like public input, a pop-up event where they can talk to citizens of all ages, map of future land use, an online survey and we could print out some hard copies also. He said you look quality of life such as schools, infrastructures, trails, parks and also annexation can be part of this. There would be two public meetings, one toward the beginning for suggestions and then one toward the end to review the draft. Zoning ordinance would list what parcels of land and in what area commercial and residential use.

- G.** Motion made by Stout and seconded by Wyatt to approve proposal with MSA in the amount of \$30,000 for the comprehensive plan.

**AYES:** Stout, German, Wyatt, Hansen

**NAYES:** none

**ABSTENTIONS:** None

**7. Ordinances:** none

**8. Department Reports**

**A. Water Report-** none

**B. Sewer Report-** poured generator concrete today

**C. Street Report-** none

**D. Park Report-** parts are in for the bubbler on drinking fountain, after discussion outdoor bathroom will remain locked.

**E. Police Report-** on table, last week Kevin attended human traffic training in Ankeny, recertified CPR and defibulator, Tahoe would not start today, took to Lynnville repair today and both batteries needed replaced.

**F. Mahaska Sheriff Report-** Russ said 4<sup>th</sup> went ok, Southern IA fair in two weeks

**G. Cemetery Report-** working on cross referencing maps with web based found some errors.

**H. City Clerk Report-** Brittany received a Trees Please grant for \$1000 for new trees, debt reporting report submitted, EMC audit completed, Fiscal year end closed, webinar on property tax levy changes for next year.

**I. City Attorney Report-** none

**J. Fire Department Report-** none

**K. Library Report-** in packets, insect zoo had 140 in attendance, story walk with extension office had approximately 100 people walk through. Painting interior is done hoping to do exterior this week, no applicants for Stacie's director position, Stacie said the library might need new water heater theirs isn't working very well. Stacie thanked council for working with her as this will be her last council meeting.

**L. Zoning Committee-** not meeting at this time

**9. Departmental Requests:** None

**10. City council Information:**

A. Wyatt asked for public parking signs for the new lot, 24-hour time limit, would like 2 public parking with arrow by E Market and S Elm, and also E Maple and S Main.

B. German asked for Zack VanderBeek to be on the next agenda in regards to property exchange. Have the guys calculate their hours and machine hours and look up bills paid. Stout said we could use \$120.00 an hour for skid loader hours and \$150.00 an hour for end loader hours plus the guy's wages.

C. Hansen would like us to look into tablets again for the council. He said we spend too much paper and time on packets when we could just email all of the information. This will be on the next agenda to discuss options and prices.

**11. Mayor Information:** none

**12. Adjournment:**

There being no further business to discuss, it was moved by German and seconded by Wyatt to adjourn at 7:19 p.m. All in favor, Meeting adjourned.

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Lisa Munn  
Certified Municipal City Clerk

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Jeff Long  
Mayor