

**NEW SHARON CITY COUNCIL  
REGULAR MEETING  
Wednesday April 5, 2023**

**These are draft minutes and have not been approved by  
The City Council prior to publication.**

The New Sharon City Council met in regular session on Wednesday April 5, 2023 @ 6:00 p.m. Meeting called to order with Mayor Long and the following members answering roll call: Larry Applegate, Tom German, Ron Wyatt, Ben Hansen, Justin Stout. Others in attendance were Erin DeCook, Lea DeCook, Kodi Smith, Steve Gerard, Ralph Munson, Stacie Cameron, Christian Huffman, Lisa Brelsford, Stan Munn Jr, Aaron Schock, Josh Crouse, Doug Readshaw, Brittany VanderBeek, Kevin Lamberson and Lisa Munn.

**1. Roll Call answered by:** Applegate, German, Wyatt, Stout, Hansen

**2. Consent Agenda:**

Motion made by Wyatt and seconded by Stout to approve the following consent agenda items.

03/15/2023 minutes and corrected minutes from 2/15/23 Resolutions line 6E

04/05/2023 agenda

04/05/2023 distributions pending

**AYES:** German, Wyatt, Stout, Hansen, Applegate

**NAYS:** None

**ABSTENTIONS:** None

**3. Public Comments:**

**A. Erin DeCook-** to discuss proclaiming April as sexual awareness month- they provide housing scattered site for people escaping sexual violence. There are eleven agencies participating in teal ribbon to spread sexual awareness.

**4. Requests from the Community: None**

**5. Public Hearings:**

**A.** Motion made by Wyatt and seconded by German to open public hearing for sale of easement to 33Z Racing at 6:02 p.m.

**AYES:** German, Wyatt, Applegate, Stout, Hansen

**NAYES:** None

**ABSTENTIONS:** None

No one present for public hearing and no comments

**B.** Motion made by German and seconded by Stout to close public hearing for sale of easement to 33Z racing at 6:03 p.m.

**AYES:** Hansen, Stout, Applegate, German, Wyatt

**NAYES:** None

**ABSTENTIONS:** None

**C.** Motion made by Hansen and seconded by German to open public hearing for building permit for Roger Bartlett, 502 S. Mulberry, house addition at 6:04 p.m.

**AYES:** Applegate, German, Wyatt, Stout, Hansen

**NAYES:** None

**ABSTENTIONS:** None

**D.** Motion made by Stout and seconded by German to close public hearing building permit for Roger Bartlett, 502 S. Mulberry, house addition at 6:05 p.m.

**AYES:** Wyatt, Stout, German, Hansen, Applegate

**NAYES:** None

**ABSTENTIONS:** None

**E.** Motion made by Wyatt and seconded by Stout to approve building permit for Roger Bartlett, 502 S. Mulberry, house addition.

**AYES:** Applegate, Hansen, German, Stout, Wyatt

**NAYES:** None

**ABSTENTIONS:** None

## **6. Resolutions and Motions**

**A.** Motion made by German and seconded by Stout to approve Resolution 040523 sale of Easement to 33Z Racing.

**AYES:** Stout, German, Applegate, Hansen, Wyatt

**NAYES:** None

**ABSTENTIONS:** None

**B.** Motion made by Hansen and seconded by Wyatt to approve building permit for Charlie Sparks, 109 W. Market St, lean on shed

**AYES:** Applegate, German, Hansen, Stout, Wyatt

**NAYES:** none

**ABSTENTIONS:** None

**C.** Motion made by Stout and seconded by German to approve fixing brakes on brush buggy in the amount of approximately \$1400.00. 1996 brakes seized flushed system, master cylinder.

**AYES:** Applegate, Hansen, Wyatt, Stout, German

**NAYES:** None

**ABSTENTIONS:** None

**D.** Motion made by Stout and seconded by Wyatt to approve Peddler Permit for Fire on Wheels Pizza for 6 months.

**AYES:** Wyatt, German, Hansen, Applegate, Stout

**NAYES:** None

**ABSTENTIONS:** None

**E.** Discussion with Little League regarding McGriff Field- Kodi Smith is the little league president and he asked if the city would consider selling McGriff field to the little league. They just got a grant for a new scoreboard for Reed field and are looking into moving the concession stand from the T ball field to Reed field for bathrooms. Stout thought this would be a good decision since it would remove some of the liability off of the city. Lisa will check to see the price of a survey for that property for the Little League. It was asked about the bleachers.

**F.** Discussion with parking on South Pearl and West South Street- complaints about 5-6 vehicles parking on the streets and making it hard for buses and citizens parking their campers into their drives. The last couple of days vehicles had been moved so we will keep track of this to see if further action needs to be taken.

- G.** Motion made by Stout and seconded by Applegate to approve spring cleanup for this year. Adam will be at the next meeting to schedule time and what to pick up. Last year it cost the city \$7550.00.

**AYES:** Stout, Applegate, Hansen

**NAYES:** German, Wyatt

**ABSTENTIONS:** None

**Christian Huffman-** suggested we do like some cities and if they want appliances picked up, we charge the landfill price plus pickup charge and that is paid in the city hall and citizen is given a sticker to put on appliance. Only those appliances with stickers are picked up. We will discuss this with Adam also.

- H.** Motion made by Hansen and seconded by Stout to approve Pleasant Grove Homestead bringing produce to town on Tuesday from 3-6 p.m. beginning in May by the city park building for no charge.

**AYES:** Applegate, Hansen, Stout, Wyatt, German

**NAYES:** None

**ABSTENTIONS:** None

- I.** Motion made by Wyatt and seconded by Stout to approve bid from Stacia's in the amount of \$2400.00 for painting city park building as long as she has proof of insurance. Other bids were Lake Painting \$2719.00, and Full House Renovation \$3142.72.

**AYES:** German, Applegate, Stout, Wyatt

**NAYES:** None

**ABSTENTIONS:** Hansen

- J.** Motion made by Wyatt and seconded by Stout to approve new building permit forms.

**AYES:** Applegate, Stout, Wyatt, German, Hansen

**NAYES:** None

**ABSTENTIONS:** None

Ben reached out to City of Oskaloosa and they said they do not allow fences on the front of property past the front of the house. Otherwise, it is a civil matter and the city does not get involved where the back fence placement is as long as it is on the property. The cost of a fence permit in Oskaloosa is over \$250.00.

- K.** Motion made by German and seconded by Wyatt to table to defer to May 3<sup>rd</sup> approving Resolution 040523 hiring Stan Munn Jr. as new building inspector.

**AYES:** Applegate, Wyatt, German, Hansen, Stout

**NAYES:** None

**ABSTENTIONS:** None

What requirements to take the position. Ben suggested an ICC certification-course knowledge, test step one and step two. Justin suggested we change the name from building inspector to compliance coordinator since we are not inspecting the heating, plumbing, roofs only the location. It was decided to advertise the position for two weeks and then decide.

- L.** Motion made by German and seconded by Hansen to list piano in the city park building for sale in the amount of \$5.00 you pick up and haul away.

**AYES:** Applegate, Wyatt, Stout, German, Hansen

**NAYES:** None

**ABSTENTIONS:** None

**M.** Discussion with Planning and Zoning Committee- Gerard asked what does the city council want. We have lost two business establishments to residential dwellings and need to protect our commercial district. Zoning by-laws, zoning. Decide chairman and secretary. Council would like the downtown to be the first main focus.

**7. Ordinances:**

**A.** Motion made by Hansen and seconded by Wyatt to approve first reading of Ordinance 2023-001 amending building permit ordinance.

**AYES:** Hansen, Wyatt, Applegate, Stout, German

**NAYES:** None

**ABSTENTIONS:** None

**B.** Motion made by Stout and seconded by German to approve waiving second and third reading of Ordinance 2023-001 amending building permit ordinance.

**AYES:** German, Stout, Applegate, Wyatt, Hansen

**NAYES:** None

**ABSTENTIONS:** None

**8. Department Reports**

**A. Water Report-** none

**B. Sewer Report-** None

**C. Street Report-** Discuss dump truck replacement. Our dump truck needs box, brakes not good enough to leave town, Justin suggested we get ahold of VanderHaags to see what they would give us for it if we get this different truck. German has gone and looked over the truck that Hopkinton has up for sealed bid. He thinks we should place a bid. It was suggested by Stout to bid \$20,200 and Hansen thought this was a good bid. Doug would like to see the truck so the council told Doug to look over the truck and if he didn't see any issues to go ahead and place the sealed bid. Doug suggested getting a liner for the box if it doesn't have one.

**D. Park Report-** bids for interior painting city park building. Thoughts on having senior class community service on May 5<sup>th</sup>. Maybe paint the picnic shelters

**E. Police Report-** in packets, sending out 17 abatement letters for junk and junk vehicles for properties to clean up and Kevin will be taking pictures of these properties.

**F. Mahaska Sheriff Report-** no one here from Sheriff's department for report.

**G. Cemetery Report-** ordered 2 new cemetery books, doors are fixed on the cupboard

**H. City Clerk Report-** received IA Beautiful Grant for 7 gallons of paint for city park building interior, Webinar for ARPA fund reporting due 4/30, signed up for Zoning conference for Lisa, nuisance conference for Brittany. Sending 18 nuisance abatement letters. **Deputy Clerk report-** Did not receive the MCFE grant for tablets for council, Did not receive the Parks and Recreation grant for City Park building tables. Prairie Meadows grant is still un-determined

**I. City Attorney Report** – none

**J. Fire Department Report-** Ron Said that the fire department yearly training had good attendance, also the brush buggy is back in commission.

**K. Library Report-** in packets. Stacie said they received IA Beautiful grant for 4 gallons of paint for bathroom, breakroom at library. Also, friends of library received the MCFE grant for \$5000.00 they are going to have someone make a community

room table and chairs and look into some security system for the library. They will reach out to locals for some help with the table also. Stacie and her husband have bought property in North Carolina so she will be moving just not sure when.

**9. Departmental Requests: None**

**10. City council Information:**

**A.** Ben asked about the fence around the lagoon and who's responsibility it was. Doug said we are putting in a new fence and he will check to see where Ben said the fence was down.

**11. Mayor Information: none**

**12. Adjournment:**

There being no further business to discuss, it was moved by German and seconded by Wyatt to adjourn at 7.49 p.m. All in favor, Meeting adjourned.

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Lisa Munn  
Certified Municipal City Clerk

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Jeff Long  
Mayor