

**NEW SHARON CITY COUNCIL  
REGULAR MEETING  
Wednesday March 3, 2021**

**These are draft minutes and have not been approved by  
The City Council prior to publication.**

The New Sharon City Council met in regular session on Wednesday March 3, 2021 @ 6:00 p.m. Meeting called to order with Mayor Long and the following members answering roll call: Tom German, Ron Wyatt, Larry Applegate, Lindsey Phillips by zoom, Leslie Van Wyk. Others in attendance were Tina Van't Sant, Rick Tjarks, Brad Pinkerton, Cody Smith, Amy McGriff, Delayna Sneed, Alisha Briggs, Jim Arment, Kevin Lamberson, Doug Readshaw and Lisa Munn.

**1. Roll Call answered by:**

**Ayes:** VanWyk, German, Wyatt, Applegate, Phillips

**2. Consent Agenda:**

Motion made by Wyatt and seconded by VanWyk to approve the following consent agenda items.

2/17/2021 minutes

3/03/2021 agenda

3/03/2021 distributions pending

**AYES:** German, Phillips, Applegate, VanWyk, Wyatt,

**NAYS:** None

**ABSTENTIONS:** None

**3. Public Comments: None**

**4. Requests from the Community: None**

**5. Public Hearings:**

**A.** Motion made by Phillips and seconded by VanWyk to open public hearing for building permit for Rick Tjarks, 109 E. High, house addition at 6:02 p.m.

**AYES:** Phillips, Applegate, German, Wyatt, VanWyk

**NAYES:** None

**ABSTENTIONS:** None

**No one was present and no written comments**

**B.** Motion made by VanWyk and seconded by German to close public hearing for building permit for Rick Tjarks, 109 E. High, house addition at 6:03 p.m.

**AYES:** VanWyk, Wyatt, Phillips, German, Applegate

**NAYES:** None

**ABSTENTIONS:** None

C. Motion made by German and seconded by Wyatt to approve building permit for Rick Tjarks, 109 E. High, house addition.

**AYES:** Wyatt, Phillips, Applegate, German, VanWyk

**NAYES:** None

**ABSTENTIONS:** None

## 6. Resolutions and Motions:

A. Motion was made by Wyatt and seconded by VanWyk to approve JACE race route for spring festival.

**AYES:** VanWyk, Wyatt, Phillips, German, Applegate

**NAYES:** None

**ABSTENTIONS:** None

B. Amy McGriff discussed the city insurance renewal. Amy stated that the rates went up about 10% over last year. Our loss ratio did go down .10 of a percent. Our work comp mod is 1.30 at this time over the last 5 years we have had 116,000 worth of claims. These work comp stay on the mod for 5 years and then if we continue to not have any claims the mod will continue to decrease and our work comp premium will show this decrease. The law enforcement review is done and also the umbrella renewal review is completed. The cyber policy did increase in premium and this was the first increase from the company in 4 years. This increase is due to so many more people using computers and the opportunity for hackers is increased by that.

C. Tina Van't Sant discussed the pre bid meeting for the demolition of 105 S. Main. She stated that one of the contractors bidding asked about making some changes in the bid specs and after consulting with some of the structural engineers it was decided that we needed to stick with the plans as were written in the bid manual.

D. Motion made by VanWyk and seconded by Wyatt to make no amendments to the bid manual for 105 S. Main.

**AYES:** Wyatt, German, Phillips, VanWyk, Applegate

**NAYES:** None

**ABSTENTIONS:** None

E. Brad Pinkerton and Cody Smith presented the New Sharon Little League plans for new diamonds at East End Park. They will be looking at putting in two fields which would be more potential to have small tournaments for additional income for the city. They will have a public meeting in March to encourage members to join the planning committee. Tom German asked what are you going to do in regards to parking since right now parking is limited for the city semi parking lot. Leslie stated that signage would help with this and also they could see about parking at the Christian Church lot in front and behind on the grass. Lisa Munn stated that with tournaments they have games all day on Saturday and Sunday so the church would

probably not be in favor of people parking in their congregation's lot. This is one of the areas of concern that the Little League will keep in mind during their plans. The Little League is hoping this summer to have quotes and estimates to bring back to the council. Mayor Long stated that in talking with the city attorney we would ask for the Little League to carry an insurance policy in the amount of one million dollars and list the city as an additional insured. It was discussed to do a long term lease agreement with the Little League and this will be discussed further at a later date.

- F. Motion made by Wyatt and seconded by VanWyk to approve plans from New Sharon Little League for East End Park.

**AYES:** VanWyk, Wyatt, Phillips, Applegate

**NAYES:** German

**ABSTENTIONS:** None

- G. Motion made by VanWyk and seconded by Wyatt to accept resignation letter from Lindsey Phillips from city council.

**AYES:** Wyatt, VanWyk, Applegate, German

**NAYES:** None

**ABSTENTIONS:** Phillips

- H. Motion made by VanWyk and seconded by Wyatt to advertise and appoint a new city council member at the April 7<sup>th</sup> meeting.

**AYES:** VanWyk, German, Wyatt, Applegate

**NAYES:** Wyatt

**ABSTENTIONS:** Phillips

- I. Motion made by Wyatt and seconded by German to approve purchasing 6x6's for playground from Ponderosa Supply in the amount of \$1959.84.

**AYES:** Wyatt, German, Applegate, Phillips, VanWyk

**NAYES:** None

**ABSTENTIONS:** None

- J. Motion made by Wyatt and seconded by VanWyk to approve application for Emergency Management zero balance until end of fiscal year.

**AYES:** Applegate, VanWyk, Phillips, Wyatt

**NAYES:** German

**ABSTENTIONS:** None

- K. Motion made by German and seconded by VanWyk to appoint Bryan Bellinger for out of town library board member.

**AYES:** VanWyk, Phillips, German, Wyatt, Applegate

**NAYES:** None

**ABSTENTIONS:** None

## 7. Ordinances: None

## **8. Department Reports**

**A. Water Report-** none

**B. Sewer Report-**digging up shut off valve

**C. Street Report-**truck head not back yet, Tom said might want to look into different truck.

**D. Police Report-** on table, concrete in front of the police station is breaking up and causing some issues with city equipment. Kevin will have city guy's measure and get quotes for new concrete. Putting in a pad for washing vehicles. Kevin would like to get a power washer for the police department. Doug said that we would need the concrete to be at least 6" of thickness.

**E. Mahaska Sheriff Report-**none

**F. Cemetery Report-** funerals

**G. City Clerk Report-**pre bid meeting was held on Monday March 1<sup>st</sup> for 105 S. Main, DNR grant was submitted, finalizing moving deposits and payroll from US Bank to 1<sup>st</sup> State Bank.

**H. City Attorney Report** –none

**I. Fire Department Report-** None

**J. Library Report-** Dianna to submit the updated strategic plan- Dianna was unable to be at the meeting so this will be on the April 7<sup>th</sup> meeting.

## **10. Departmental Requests:**

**A. Playground committee-** Leslie said that the MCCF grant is submitted, Golden Goose Club is submitted, Rolscreen is submitted. Leslie has placed calls for quotes on shrubs, pea gravel. Hall Trucking drop off only, Mid American grant, PPI may have rubber chips. Lindsey has submitted the Cargill grant and has contacted Co-line for prices on benches and goal setter basket ball hoops. The playground equipment is to be delivered the week of March 22<sup>nd</sup> at this time. We are looking at placing this on a hayrack to bring up to the city park for installation so it is easier for city guys to haul and drop off. Boland Recreation is planning on installing the week of April 5<sup>th</sup> if weather permits and base work can be completed prior to that.

## **11. City council Information:**

**A. Landfill 28E agreement report-** Committee would like the 28E agreement changed before approved so that they can not vote for a one hauler system. This 28E agreement can not be approved unless it is unanimous.

**B. Discuss employee job log-** Leslie asked for a job book for employees to fill out. She said that she thought it would streamline the HR committee for evaluations and also help with budgeting. Lisa stated that there are some things that can not be public record due to HIPAA regulations. Jeff said that the employees do sign and date the work orders that they are given when they are completed and we keep these as a permanent file in case we need to go back and look for a date of completed job. Larry stated that we do not need to have these wrote out. We have done this in the past and he did not think it was necessary with our employees at this time to have them take the time to fill out this log. Jeff stated that at this time we will leave things as they are and not fill out employee logs.

**12. Mayor Information:**

**A.** Discussion of the 28E Agreement for Emergency Management- Jeff said that there is a meeting on Friday and he will know more after that meeting and give a report at the next council meeting.

**13. Adjournment:**

There being no further business to discuss, it was moved by German and seconded by Wyatt to adjourn at 7:43 p.m. All in favor, whereupon the Mayor Long declared said motion approved.

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Lisa Munn, CMC  
Certified City Clerk

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Jeff Long  
Mayor