

**NEW SHARON CITY COUNCIL  
REGULAR MEETING  
Wednesday February 6, 2019**

**These are draft minutes and have not been approved by  
The City Council prior to publication.**

The New Sharon City Council met in regular session at city hall, Wednesday, February 6, 2019 @ 6:00 p.m. with Mayor Lamberson and the following members answering roll call: Tom German, Terry Hudson, Jeff Long, Larry Applegate and Leslie VanWyk. Others in attendance were RD Keep, Jack Pope, Josh Crouse, Matthew Aufenkamp, Alisha Briggs, Terry Anderson, Doug Readshaw, Kevin Lamberson, Russ VanRenterghem and Lisa Munn.

Roll Call answered by:

Ayes: Applegate, German, Hudson, Long

Motion made by Hudson and seconded by German to approve the following consent agenda items.

1/16/19 minutes  
2/06/19 agenda  
2/06/19 distributions pending

**AYES:** Applegate, Hudson, German, Long

**NAYS:** None

**ABSTENTIONS:** None

**SWEARING IN OF NEW COUNCIL MEMBER-** Mayor Lamberson swore in Leslie VanWyk as the new council member.

**Public Comments: None**

**Requests from the Community: None**

**Public Hearings:**

- A. Motion was made by Hudson and seconded by VanWyk to open public hearing at 6:02 p.m. for building permit for Jeff Long, 105 N. Lincoln, deck.

**AYES:** VanWyk, German, Hudson, Applegate

**NAYES:** none

**ABSTENTIONS:** Long

No one was present for the public hearing and no written comments

- B. Motion was made by German and seconded by Hudson to close public hearing at 6:03 p.m. for building permit for Jeff Long, 105 N. Lincoln, deck.

**AYES:** Applegate, VanWyk, Hudson, German

**NAYES:** None

**ABSTENTIONS:** Long

- C. Motion made by Hudson and seconded by German to approve building permit for Jeff Long 105 N. Lincoln, deck.

**AYES:** Hudson, German, Applegate, VanWyk

**NAYES:** None

**ABSTENTIONS:** Long

## Resolutions and motions:

- A. Motion made by Applegate and seconded by Long to approve setting public hearing for Feb 20<sup>th</sup> at 6:00 p.m. for building permit for Larry & Rosemary Boggs, 304 N. Main, fence.

**AYES:** Long, Hudson, German, Applegate, VanWyk

**NAYES:** none

**ABSTENTIONS:** None

- B. Alisha Briggs was here to discuss the JACE race which will be held on Saturday June 8<sup>th</sup> this year. They would like permission to use the city streets for this and it will be the same route as last year. They will paint on the streets with white paint. Doug and Kevin both stated that this would be fine with them.

- C. Motion made by Applegate and seconded by German to allow the JACE race use of the city streets on June 8<sup>th</sup> for the race.

**AYES:** German, VanWyk, Hudson, Applegate, Long

**NAYES:** None

**ABSTENTIONS:** None

- D. Motion made by Long and seconded by Hudson to approve Resolution 020619 setting public hearing date of Feb 20<sup>th</sup> at 6:00 p.m. for sale of real estate at 111 E. Market

**AYES:** Hudson, Long, VanWyk, German, Applegate

**NAYES:** None

**ABSTENTIONS:** None

- E. Discussion held in response to the employee evaluations. Tom German and Keri Lamberson performed the evaluations with Lisa, Clay and Doug. Tom German and Larry Applegate performed the evaluation with Kevin Lamberson. It was discussed to give a 3% pay increase for the FY2020 and then look into some other insurance options possibly instead of an increase in the coming year. Lisa and Keri will check with some companies in regards to health, family health and other options for employees.

- F. Motion made by Applegate and seconded by Long to approve a 3% pay increase for full time employees for the FY2020.

**AYES:** Applegate, Long, German, VanWyk, Hudson

**NAYES:** None

**ABSTENTIONS:** None

- G. Discussion held and the NSREDF application reviewed for McGriff Insurance for the building at 112 E. Market which was tabled at the last meeting.

- H. Motion was made by German and seconded by VanWyk to approve a \$42,150.00 loan and a \$42,150.00 grant for the NSREDF application for McGriff Insurance with an interest rate of 3.5% for 10 years. The loan will be used prior to the grant and the city will pay the contractors invoices out of the loan. Also the grant money will need to be a 50% matching funds with the city paying the invoices.

**AYES:** Long, VanWyk, German, Hudson, Applegate

**NAYES:** None

**ABSTENTIONS:** None

- I. Motion was made by Applegate and seconded by Long to approve rental application for Mathew Aufenkamp pending background check for Lot 17 Prairie Village. Mathew stated that he is going to put new skirting, paint and put new siding on the trailer.

**AYES:** Applegate, Hudson, Long, German, VanWyk

**NAYES:** None

**ABSTENTIONS:** None

- J. Terry Anderson was here to discuss the building at 105 S. Main. He said the main problem with an individual owning this property is that the state will not allow it since the sewer line from 103 S. Main runs through the basement of this building. Also about 30% of the roof is caved in and 30% of the floor joists. There is a crawl space under part of the building and a basement under the other part. He figures it would take at least \$66,000 to make the building safe. If we are going to keep the building we would need to write up work descriptions and put it for bids. Per the state fire marshal there are certain things that must be done to secure the building for fire. In regards to concern of the walls caving in to remove the building Terry said that you could put brick pillars which would be around \$10,000-\$12,000 to stabilize the other buildings. The council will discuss this and look into the best option for the city.

- K. Jack Pope gave an update on the wastewater project and the NE sewer project. The Wastewater project at the lagoon is on hold through the winter. The NE sewer project is at the stage to obtain the land to build the lift station. The area being looked at is property on N. Elm and E. Water Street. The lift station will need approximate .08 of an acre of land. Once the property has been obtained we can go ahead and put this out for construction bids. The projects can both be ongoing at the same time since this will be different construction areas. The cost of the project is approximately \$360,000 which was put into our SRF loan for the wastewater project.

- L. Motion was made by Hudson and seconded by Long to approve submitting plans to the DRN for a construction permit for NE Wastewater Project.

**AYES:** Applegate, Long, Hudson, German, VanWyk

**NAYES:** None

**ABSTENTIONS:** None

**Ordinances:** None

#### **Department Reports**

a. **Water Report-**

b. **Sewer Report-**

c. **Street Report-**

d. **Police Report-** In 2020 there will be no windows updates for windows 7. Car computer will need updated to windows 10 which will be approximately 400.00.

e. **Cemetery Report-** Larry has been locating graves for genealogy for customers.

f. **City Clerk Report-** working on budget. Access stated that we should look into purchasing a new laptop or tablet instead of putting the money into the old laptop to upgrade to windows 10. More cost effective.

g. **City Attorney Report** None

h. **Fire Department Report-** Josh Crouse gave a report on budget needs. The large expenses will be replacing 2 SCBA units. They are over 5 years old and need to be replaced. They will cost approximately \$5000.00 each to replace. Josh would like to get these on a schedule so that we replace some every couple of years so they are not all expired at the same time. This year the fire department budget expenses will be higher at about \$15,000.00.

i. **Library Board-** none

**10. Departmental Requests:**

**11. City council Information-**

**12. Mayor Information: -**

**Adjournment:**

There being no further business to discuss, it was moved by Long and seconded by German to adjourn at 6:54 p.m. All in favor, whereupon the Mayor Lamberson declared said motion approved.

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Lisa Munn, CMC  
City clerk

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Keri Lamberson  
Mayor