

**NEW SHARON CITY COUNCIL
REGULAR MEETING
Wednesday May 20, 2020**

**These are draft minutes and have not been approved by
The City Council prior to publication.**

The New Sharon City Council met in regular session on Wednesday May 20, 2020 @ 6:00 p.m. Meeting called to order with Mayor Long and the following members answering roll call: Leslie VanWyk, Ron Wyatt, Tom German and Lindsey Phillips. Others in attendance were Jeff Long, Dustin Hite, Russ VanRenterghem, Josh Crouse, Kevin Lamberson and Lisa Munn. Larry Applegate was absent.

Roll Call answered by:

Ayes: German, VanWyk, Wyatt, Phillips

Motion made by Wyatt and seconded by VanWyk to approve the following consent agenda items.

05/06/20 minutes
05/20/2020 agenda
05/20/2020 distributions pending

AYES: German, VanWyk, Applegate, Wyatt, Phillips

NAYS: None

ABSTENTIONS: None

1. Public Comments:

A. Barb VanderBeek- contacted council member Lindsey Phillips in regards to asking for a street light to be placed on the corner of N. Park Ave and E. Market Street. The street superintendent will check into the cost of this from Mid-American Energy.

2. Requests from the Community: None

3. Public Hearings:

A. Motion made by VanWyk and seconded by Wyatt to open public hearings for building permits for: Duane DeBoef, 108 E. Court, deck; Michael Davis, 307 E. Depot, fence; Dustin Hite, 801 E. Market, moving shed; Kevin Lamberson, 603 E. Market, shed & cement pad; Adam & Shandi King, 503 S. Mulberry, front porch/deck; Pat Mick, 402 W. Market, new house; Brad Elder, 209 N. Monroe, fenced in play area; Joel Schmidt, 503 E. Walnut, deck at 6:02 p.m.

AYES: Wyatt, German, Phillips, VanWyk

NAYES: None

ABSTENTIONS: None

No one was present or no written comments for public hearing.

B. Motion made by German and seconded by VanWyk to close public hearings for building permits for: Duane DeBoef, 108 E. Court, deck; Michael Davis, 307 E. Depot, fence; Dustin Hite, 801 E. Market, moving shed; Kevin Lamberson, 603 E. Market, shed & cement pad; Adam & Shandi King, 503 S. Mulberry, front porch/deck; Pat Mick, 402 W. Market, new house; Brad Elder, 209 N. Monroe, fenced in play area; Joel Schmidt, 503 E. Walnut, deck at 6:03 p.m.

AYES: VanWyk, Wyatt, Phillips, German

NAYES: None

ABSTENTIONS: None

C. Motion made by Wyatt and seconded by Phillips to approve building permit for Duane DeBoef, 108 E. Court, deck.

AYES: Phillips, VanWyk, German, Wyatt

NAYES: None

ABSTENTIONS: None

- D. Motion made by VanWyk and seconded by German to approve building permit for Michael Davis, 307 E. Depot, fence.
- AYES:** Wyatt, VanWyk, German, Phillips
NAYES: None
ABSTENTIONS: None
- E. Motion made by Wyatt and seconded by VanWyk to approve building permit for Dustin Hite, 801 E. Market, moving a shed.
- AYES:** VanWyk, German, Wyatt, Phillips
NAYES: None
ABSTENTIONS: None
- F. Motion made by VanWyk and seconded by German to approve building permit for Kevin Lamberson, 603 E. Market, shed and concrete pad.
- AYES:** German, Wyatt, VanWyk, Phillips
NAYES: None
ABSTENTIONS: None
- G. Motion made by German and seconded by VanWyk to approve building permit for Adam & Shandi King, 503 S. Mulberry, front porch/deck
- AYES:** German, Wyatt, Phillips, VanWyk
NAYES: None
ABSTENTIONS: None
- H. Motion made by VanWyk and seconded by Wyatt to approve building permit for Pat Mick, 402 W. Market, new house.
- AYES:** VanWyk, Wyatt, German, Phillips
NAYES: None
ABSTENTIONS: None
- I. Motion made by German and seconded by VanWyk to approve building permit for Brad Elder, 209 N. Monroe, fenced in play area.
- AYES:** Wyatt, Phillips, German, VanWyk
NAYES: None
ABSTENTIONS: None
- J. Motion made by German and seconded by Phillips to approve building permit for Joel Schmidt, 503 E. Walnut, deck.
- AYES:** Phillips, German, Wyatt, VanWyk
NAYES: None
ABSTENTIONS: None
- K. Motion made by German and seconded by Wyatt to open public hearing for new code of Ordinance Revision at 6:06 p.m.
- AYES:** VanWyk, Wyatt, German, Phillips
NAYES: None
ABSTENTIONS: None
- L. City Attorney Dustin Hite discussed some of the revisions to the code of Ordinances and answered questions from the city council. Chapter 1:14 Simple Misdemeanor we need to remove the jail time. Dustin will write up some language in regards to 52:06 regarding weed control; Sewer tapping we will increase fees for commercial and Dustin will write up new ordinance language in regards to this. He will also send us some new examples of sewer

tapping applications. The building permit ordinance was discussed in great length. Discussion was held rather we wanted to include an concrete such as driveway, patio or just begin with a specific size patio, also it was discussed to have an inspector that would look at the building permits prior to the time for approval to determine if the owners have complied with all of the setbacks. They would then inspect the areas after they are built to be sure they are also within the limits they stated on the permit. At this time Tom German suggested that we just leave the building permit ordinance as it is now stated and look possibly changing our resolution regarding having a public hearing and the time frame that we would need the applications turned in so that we could have them inspected. This will be on an agenda at a later date. Attorney Hite will send us the changes he suggested and we will then forward those to Iowa Codification to be included in this revision.

- M.** Motion made by Wyatt and seconded by VanWyk to close public hearing for new code of Ordinance Revision at 6:50 p.m.

AYES: Phillips, Wyatt, German, VanWyk

NAYES: None

ABSTENTIONS: None

- N.** Motion made by VanWyk and seconded by Wyatt to approve Resolution 052020 amending the proposed code of Ordinances.

AYES: VanWyk, Phillips, German, Wyatt

NAYES: None

ABSTENTIONS: None

4. Resolutions and motions:

- A.** Motion made by VanWyk and seconded by German to set public hearing for building permits for: Brett Hamlin, 106 N. Park, patio; Alan Lake, 103 W. Cedar Lake, house addition; Chris Jedlicka, 104 N. Park, patio and Jon Kasworm, 205 S. Pearl, fence on June 3rd at 6:00 p.m.

AYES: Phillips, VanWyk, German, Wyatt

NAYES: None

ABSTENTIONS: None

- B.** Motion made by Wyatt and seconded by Phillips to **not** approve Resolution 050620 no parking signs west side of N. Elm from E. Market to E. High Street. Fire Chief Josh Crouse said that he would send out a message to the department in regards to not parking on the grass of the Veterans Memorial and they would police this with their department at this time.

AYES: Phillips, German, Wyatt, VanWyk

NAYES: None

ABSTENTIONS: None

- C.** Motion made by VanWyk and seconded by German to approve liquor license for East Market Grocery.

AYES: Wyatt, Phillips, VanWyk, German

NAYES: None

ABSTENTIONS: None

- D.** Josh Crouse was asked by Tom German why the fire department spending was over budget and needed a new budget amendment. Josh said that the insurance was \$7000.00 more than was budgeted so that was part of the reason for the overage. Josh also stated that he had received a grant from MCCF in the amount of \$10,000 for the New Sharon Fire and Rescue Association to purchase new extraction equipment. The Association will be paying the matching \$14,000 for this equipment. It was asked about insurance on this equipment and if the he or the secretary for the Association would be calling McGriff insurance to add this the city insurance since the Association does not have insurance. Josh stated since he is busy he would like for Lisa to handle that for them. He will forward the information to her as soon as he gets it and she can work with Amy at McGriff insurance.

7. Ordinances: None

Department Reports

- a. Water Report-** none

- b. **Sewer Report-** the work on the sewer lagoon project has been completed, Visu sewer is here prepping the sewer lines this week in town for lining.
- c. **Street Report-** none
- d. **Police Report-** none
- e. **Mahaska Sheriff Report-** Russ just stated that he appreciates Kevin's help and that the sheriff department and our departments have a good working relationship helping each other when the need arises.
- f. **Cemetery Report-** some stones being fixed. Ron Wyatt and Larry will be working together to put the cemetery books on digital and learning how to mark lots.
- g. **City Clerk Report-** new roof is being put on the city hall
- g. **City Attorney Report** None
- h. **Fire Department Report-** none
- i. **Library Board-** talking with board in regards to putting in a time clock in the library for employees.

10. Departmental Requests:

11. City council Information-

A. Lindsey Phillips asked Dustin about annexation and the steps for both voluntary and involuntary. Attorney Hite will look into some information in regards to process that we would need to follow.

12. Mayor Information:

A. An offer was received today from Shawn VanRyswyk for the clinic building and also a letter of interest of possibly bundling this with Prairie Village. He would like to convert the clinic building into a two bedroom and a three bedroom duplex. Also have nine lots in Prairie Village and build a duplex a year or sell the lots to other homeowners to build homes upon. This was not on the agenda so will need to be discussed at a later meeting. Attorney Hite did say that we had to sell at a fair market value but we do not have to put it up for bids. He did suggest that we might want to put this on the market with a realtor.

Adjournment:

There being no further business to discuss, it was moved by VanWyk and seconded by German to adjourn at 7:43 p.m. All in favor, whereupon the Mayor Long declared said motion approved.

Lisa Munn, CMC
Certified Municipal City clerk

Jeff Long
Mayor